

SECRETARY'S REPORT – October 2011

Letters / e-mails written

1. E-mail – Louis Miller for up date
2. E-mail – Danny Maxwell for up date
3. Letter to Michel Toshner of Boots to attend November meeting
4. Letter to Head of NHS Pharmacy copy NHS Head of Primary Care re Boots
5. E-mail to customer service at Martin McColl to try to get an answer re their shop
6. E-mail advert to Echoes re the CC Elections
7. Letter via e-mail to Colin McDowall/Michael McGlynn re Castle Tavern site

Letter Incoming Mail and e-mails

| FROM | CONTENT | ACTION |
|-----------------------------|---|---|
| Louis Miller | e-mail re Pharmacy application | circulated |
| BSP Architects | Draft plans for East Overton | Passed to Peter |
| Boots | Phone call from Stuart McBean – will attend our November meeting | Informed cc members |
| Planning weekly list | 2 turbine sites East Nethershields and North Carnduff | |
| Scottish Water | Poster and leaflet re Prepare for Winter | Put poster on notice board |
| Scottish Government | E-mail questionnaire re Rural Education | Completed and replied and passed copy to Margot to reply |
| BSP Architects | Letter confirmation of change of date for presentation to 3 and 4 November | |
| NHS Pharmacy | Reply re Boots plus leaflet – How to complain | Circulated letter |
| SLC Planning | Response re demolition of Castle Tavern | Circulated |
| Scottish Water | Re Public Meeting on 16 November | Circulated |
| SUACC | Copy of their response re Banks Development | Circulated |
| | | |
| | | |
| | | |
| | | |
| | | |

*Receive regular monthly list of Planning Applications by e-mail